



D. Settlement/Mediation/ADR with a neutral third party **WAS** accomplished:  YES  NO

If settlement/mediation/ADR with a neutral third party **WAS NOT** accomplished, you must provide a detailed explanation and identify what arrangements have been made to complete the same before trial. Counsel/party(ies) may be sanctioned for failure to comply with this requirement.

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E. OTHER REQUIREMENTS:

1. CR 16 CONFERENCE:

Any party may file a motion for a CR 16 Conference with the assigned Judge.

2. TRIAL WEEK AVAILABILITY : If counsel has another trial scheduled at the same time, identify name, cause number, venue of case, and dates of trial. Unusual problems scheduling witnesses should be noted.

***NOTICE: Cases otherwise ready may be held on standby status during the week trial is scheduled to start . Counsel must be within two hours of the designated courthouse while on standby.***

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3. OTHER REQUIREMENTS SPECIAL TO THIS CASE:

It is the responsibility of litigants to arrange for interpreters or necessary trial equipment.

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\_\_\_\_\_  
Attorney for Plaintiff/Petitioner                      WSBA#                      DATE

\_\_\_\_\_  
Attorney for Defendant/Respondent                      WSBA#                      DATE

\_\_\_\_\_  
Attorney for Defendant/Respondent                      WSBA#                      DATE

ORIGINAL:            CLERK'S OFFICE  
BENCH COPY:       ASSIGNED JUDGE